

Acceptable Use Policy KS2

These rules will keep me safe and help me to be fair to others.

Online learning – I use the school’s internet and devices for schoolwork, homework and other activities to learn and have fun. School internet and devices are monitored.

Seek permission – Whether at home or school, I only use the devices, apps, sites and games I am allowed to, at the times I am allowed to. I will not bring files into school without permission or upload inappropriate material to my workspace.

Online creativity – I get creative to learn and make things. Not just spending time on apps, sites and games.

Online friend – I won’t share anything that I know another person wouldn’t want shared, or which might upset them. And if I know a friend is worried or needs help, I will remind them to talk to an adult, or even do it for them.

Secure online learner – I keep my passwords to myself and reset them if anyone finds them out. Friends don’t share passwords!

Careful what I click on – I don’t click on unexpected links or popups, and only download or install things when I know it is safe or has been agreed by trusted adults. I will not bring files into school without permission or upload inappropriate material.

Ask for help – I will talk to a trusted adult if anything upsets me or worries me on an app, site or game – it helps to talk about it.

It’s not my fault if I see/someone sends me something bad – I won’t get in trouble, I mustn’t share it. I must tell a trusted adult.

Communicate and collaborate online – only with people I already know and have met in real life or that a trusted adult knows about. I only email people I know, or a responsible adult has approved.

New online friends might not be who they say they are – I am careful when someone wants to be my friend. Unless I have met them face to face, I can’t be sure who they are.

Check with an adult before I meet an online friend – face to face for the first time, and I never go alone.

I don’t do live videos (livestreams) on my own – and always check if it is allowed. I check with a trusted adult before I video chat with anybody for the first time.

Keep my body to myself online – I never get changed or show what’s under my clothes in front of a camera. I remember my body is mine and no-one should tell me what to do with it; I don’t send any photos or videos without checking with a trusted adult.

Say no online if I need to – I don’t have to do something just because a friend dares/challenges me to do it, or to keep a secret. If I get asked anything that makes me worried, upset or confused, I should say no, stop chatting and tell a trusted adult immediately.

I tell my parents/carers what I do online – they might not know the app, site or game, but they can still help me when things go wrong, and they want to know what I’m doing.

Private online – I only give out private information if a trusted adult says it’s okay. This might be my address, phone number, location or anything else that could identify me or my family and friends; if I turn on my location, I will remember to turn it off again.

Careful what I share and protect my online reputation – I know anything I do can be shared and might stay online forever (even on Snapchat or if I delete it).

Rule-follower online – I know that apps, sites and games have rules on how to behave, and some have age restrictions. I follow the rules, block bullies and report bad behaviour.

I am not a bully – I do not post, make or share unkind, hurtful or rude messages/comments and if I see it happening, I will tell my trusted adults.

I am part of a community – I do not make fun of anyone or exclude them because they are different to me. If I see anyone doing this, I tell a trusted adult.

Respect people’s work – I only edit or delete my own digital work and only use words, pictures or videos from other people if I have their permission or if it is copyright free or has a Creative Commons licence.

Online researcher – I use safe search tools approved by my trusted adults. I know I can’t believe everything I see online, know which sites to trust, and know how to double check information I find.

I have read and understood this agreement. If I have any questions, I will speak to a trusted adult: that includes:

_____ at school _____ at home
(could be from a club, place of worship etc.)

Name _____

Signed _____ Date _____

*St Werburgh’s full Online Safety Policy can be accessed via our website along with other relevant policies.
You can find support and online safety resources for parents on the SWGfL website.
They will also have been asked to sign an AUP for parents. (P. T.O)*

Appendix 5

Although use of the ICT facilities and access to the internet will be supervised, and all possible measures will be taken (including the use of filtering and firewalls), St Werburgh's Primary School cannot accept liability for the accessing of inappropriate materials or any consequences of internet access. St Werburgh's School is protected by a filtering service and can be used as evidence in circumstances where a computer has been used to access such inappropriate material. If staff or pupils discover unsuitable sites, the URL (address) and content must be reported to the ICT Technician or Co-ordinator immediately who will, in turn, record the address and report on to the headteacher and internet provider.