

St Werburgh's C of E (VA) Primary School



Marking Policy

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Last Updated: 15/06/18

Due to be revised: 15/06/20

Marking Policy

Why mark?

Children need feedback in order to improve their work. This is best done orally but realistically this is not always possible so often it is necessary to distance mark the work. Even then it is essential that the children know how well they have done and what they need to do to improve the piece of work further.

What do we mark?

Writing across the curriculum and Maths needs to be marked but not necessarily by a teacher or other adult. It is important that the children have the opportunity to mark their own work and their peers work as well.

What pen to use?

Teachers mark in red

Student teachers mark in red and initial their marking at the end.

TAs mark in green.

Marking Extended Writing in Literacy and Topic Work

- Aim for 6 pieces of work marked in depth per half term – on average once a week
- Use the poster symbols see appendix
- At the end of the piece of writing being marked in depth the marker should write a point for improvement using this symbol I. This improvement point needs to be addressed at the next available opportunity. The child needs to use a purple pencil/pen to show changes that have been made. (KS2 only) It is good to comment on presentation/handwriting and quantity if it is excellent or unacceptable for that particular child.
- At the beginning of an extended piece of writing the children should have the opportunity to look through the improvement points that they have been given previously to ensure that they are not repeated
- At the beginning of a piece of extended writing the children (year 2 upwards) should be given success criteria. The children need to ensure that they include these criteria both as they write and when they have completed their work except Year 6
- If young children have worked with an adult and have made improvements to their work during the lesson, no I point is required. A G will indicate that the work was guided.
- It is important that children self-correct their work before it is marked by a teacher or peer. This can be done in purple pen in Y5/6
- Spellings that are highlighted sp by the teacher need to be corrected by the child and practised below. 3 to 5 words per piece. More able children can find the spellings in the dictionary for themselves. Foundation pupils will move towards 1 spelling by the end of the year. See appendix

- At least one piece of writing per half term should be evidenced by using the end of year expectation grid – this should reflect the genres taught over the year. 3 pieces at each assessment point from each teacher should be moderated by the year group team.

Maths marking

The best marking is done verbally in the lesson. This will often be shown with a V.

Once again it is not possible for all work to be marked in the lesson. So it is usual for the work for the work to be distance marked.

- At the end of most lessons the children should give an indication of whether they have understood the concepts taught using a face. Smiley face understood. Sad face-not understood. If a child has completely misunderstood the concept they need to be helped by an adult the next day.
- Once a week the children's Maths work should be marked in depth. At the end of the work an I should be written with an improvement that the child needs to make written underneath. This could be further practise at what they have worked on during the lesson, corrections or an extension activity to stretch the more able. The child needs to use a purple pen to show changes that have been made. It is good to comment on presentation/handwriting and quantity if it is excellent or unacceptable for that particular child. See appendix.
- Other forms of marking such as peer marking will be marked with a tick or a cross.
- If a child has completely misunderstood please do not mark with crosses but leave the questions blank and add a comment at the bottom to ask an adult.

Marking Homework

Homework is completed at home under parental supervision it is not essential to mark in depth. Sometimes homework will be marked altogether in class, other times it will have a quick mark by the teacher and sometimes homework will not require marking at all.